

**INFORMATION FOR THOSE
SEEKING FINANCIAL ASSISTANCE FROM
LLANGENNITH, LLANMADOC AND CHERITON
*COMMUNITY COUNCIL***

The Community Council is keen to promote local activities either by supporting local organisations or individuals or by carrying out arrangements itself.

This information pack is designed to help those who wish to receive help to make applications for funding.

It contains two main sections, namely:

Section One - the criteria for awarding grants

Section Two - two checklists - one for organisations and one for individuals to enable you to check that you have submitted all the information which the Council would like to receive in order to reach a decision.

If you have any queries with regard to making an application, please contact the Clerk, Margaret Waymark on 01792 233607 or margaret.waymark@googlemail.com

Applications should be submitted to the Clerk at 23 Anderson Lane, Southgate, SA3 2BX

A WORD OF WARNING

The Council has limited financial resources and may not be able to meet all requests!

LLANGENNITH LLANMADOC AND CHERITON

COMMUNITY COUNCIL

GRANT AWARDING POLICY

The Community Council has decided that, in line with its wishes to help a diverse range of local activities, it needs to have a specific policy against which to judge applications for financial assistance.

Each year the Council will allocate a sum in its budget for grants. This sum will include amounts which are payable either under Section 137 of the Local Government Act or another statute. Whilst this is a ceiling sum and the amounts will, logically, decrease as the financial year progresses, applications will be considered at any price.

The following are the agreed criteria against which applications will be judged:

- The activity in question must meet a perceived local need and benefit the community
- The grants will not be made where other public finance is wholly available.
- Normally, grants will be made for capital projects not revenue.
- In the case of charity requests, they must be for a local charity.
- Normally there will be a ceiling of £1000 pa for any award.
- Whilst the above constitute the general criteria, the Council reserves the right to ask for any supporting information which it feels relevant to help in its decision making.

Checklist for Organisations Making Applications

Information Required	Tick if included
Purpose of organisation and funding	
Statement of how the project meets local needs and indication of number of residents likely to benefit from the proposed project	
Details of alternative sources of funding	
Audited Accounts (where established organisation)	
Constitution or set of rules (if new applicant)	
Actual Quotations	
Timescale for implementation of Project	

Please also include any other information which you think would help the Council to make its decision.

NB The Council does appreciate that the above may not all be relevant to your organisation.

Checklist for Individuals making applications

Information Required	Tick if included
Purpose for which funding is sought	
Details of how you will use this individual project to help the community	
Details of alternative sources of funding	
Actual costings	
Timescale of proposed activity	

Please also include any other information which you think would help the Council to make its decision.

*For example you may be undertaking a project based on the community so you will make your report available to local groups or you may present a slide show for those interested in what you did.